



MEMORANDUM

To: All Persons Served, Parents and Families, Residential Providers
From: Kevin Smith, Executive Director
Re: Program Closures Due to Weather Conditions
Date: November 22, 2016

There may be occasions when one or more of the agency's programs will be closed to participants due to inclement weather, loss of power, or other emergency conditions. In circumstances where it may be unsafe to transport participants to our programs, a decision will be made as early as possible in the day to close programs.

- All closures will be posted on our agency web site [Arc of Seneca Cayuga](http://www.arcsenecacayuga.org)
- Email, text or telephone notifications will be provided through the Broadblast Notification System. If you are not signed up to receive notification, please contact Randy Perkins at (315) 856-8212, or Rich Margensey at (315) 612-0120.
- Closures will also be available on the following websites, television and radio stations:
www.fingerlakesdailynews.com
<http://www.twcnews.com/nys/rochester.html>
- **For programs located in Cayuga County:**
Radio: WBBS (104.7FM) Syracuse
Television: Channel 9 WIXT Syracuse
- **For programs located in Seneca County:**
Radio: WNYR (98.5 FM) Geneva
Television: Channel 10 WHEC Rochester

If you have any questions, please contact your Service Coordinator or regular program contact person.